



Risk Assessment Form

Session:	Falcon Badminton Club - Club Night Sessions	Date Completed:	24 th August 2020
Venue:	West Totton Community Centre	Completed by:	Brad Aberly
Lead COVID-19 Officer:	Brad Aberly		

What is the Hazard?	Who might be harmed	Action Taken	Risk rating after controls (Low, Medium, High)	Actioned by
Social Distancing and spread of COVID-19	Players, coaches, and volunteers	<ul style="list-style-type: none"> • Booking system in place to manage session numbers <ul style="list-style-type: none"> ○ Falcon BC - Playwaze site to be used for booking / managing session numbers. • Risk Assessment to be distributed to all club members & participants • Designated Covid-19 officer to be assigned for each session • Designated Covid-19 officer(s) to be briefed by Lead Covid-19 Officer • Designated Covid-19 officer to ensure social distancing guidelines and ensure anyone not playing on court must remain at least 2 meters from those playing and each other • No bodily contact, including handshakes and high fives • No gatherings once training (or games) has finished • Players advised to only attend if they and/or family members do not have any symptoms of COVID-19. https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/ and are not are required to isolate as part of track & trace. 	Low	Brad Aberly
Accessing West Totton Centre	Players, coaches, and volunteers	<ul style="list-style-type: none"> • Participants: • Must NOT attend if showing covid-19 symptoms • Must have pre-booked via Playwaze or agreed with covid-19 officer • To arrive on-time for session. • Wait outside the centre until session time [covered waiting area is provided] • Toilets are open, participants reminded to thoroughly washed their hands (in accordance with Government guidance) and use hand sanitiser. • Changing facilities are <u>not</u> available for use. 	Low	Brad Aberly

		<ul style="list-style-type: none"> • Wall mounted Hand sanitizer is available in the main lobby, Participants recommended to bring your own and apply regularly through session 		
Use of equipment during session	Players, coaches, and volunteers	<ul style="list-style-type: none"> • All players and coaches must bring their own equipment they need for the session • Players cannot share equipment • Players must only use their own racket(s). • Sharing of shuttles - players reminded to have thoroughly washed their hands (in accordance with Government guidance) or use hand sanitiser immediately before and after play. • Players to only use shuttles from their designated playing group of 6 • No water bottles will be provided to share, players asked to bring clearly marked bottle which they do not share • Equipment bags to be stored behind players playing court and at least 1 metre from any other players. • 'Games board' not to be used, however as & when appropriate only the designated Covid-19 Officer will touch & use the 'game-board' system in session. • Ensure participants take all their belongings with them at the end of the session • Session organiser to inform players not to use/touch equipment such as nets, posts or floor mops. If they do, hand sanitiser will be available 	Low	Brad Abery
Participant Activity	Players, coaches, and volunteers	<ul style="list-style-type: none"> • Designated Covid-19 Officer to communicate playing groups of 6 before session • Participants must only play with designated playing group • Direct participants to stay home if they are sick, if they or family member are displaying symptoms of COVID-19, or if they are required to isolate as part of track & trace. • Instruct participants to tell you if they are displaying symptoms of COVID-19, have been in close contact with a person who has COVID-19 or have been tested for COVID-19 • Juniors only – only one parent/carer to supervise their child/children while following social distancing guidelines 	Low	Brad Abery
Increased risk to participants with underlying medical	Those with underlying health conditions	<ul style="list-style-type: none"> • Risk Assessment information shared with ALL potential participants before booking of sessions, allowing participants to make an informed choice about attending the session • Risk Assessment to be posted on club web site and Playwaze site/app. 	Low	Brad Abery

conditions and BAME groups		<ul style="list-style-type: none"> High risk participants and/or those from vulnerable groups requested to discuss areas of concern with Lead Covid-19 Officer or designated Covid-19 officer prior to attendance and during participation as appropriate 		
Travelling to session and possible site requirements	Players, coaches, and volunteers	<ul style="list-style-type: none"> Must travel to venue by car either on own or with members of the same household only If using public transport, they must ensure they follow up to date government guidance/requirements. Inform participants of the status of changing facilities and toilet facilities – recommend that players arrive changed and ready to play. Do not use the venue’s changing areas 	Low	Brad Aberly
Entry and exit to building	Players, coaches, and volunteers	<ul style="list-style-type: none"> Entry and exit will be via a designated entrance communicated in advance Participants must arrive at the venue for the allotted start time of the session Participants must, on entry and exit from the facility, use the hand sanitizer gel to clean their hands when using the Hand Sanitizer station provided at the entry/exit point On entry to the venue, participants/coaches enter and go straight to their assigned court and seating area End of session, everyone must leave the site in order of nearest court first. They should leave immediately once returned to their cars. N.B No social gatherings/groups 	Low	Brad Aberly
Cross infection through Poor hygiene	Players, coaches, and volunteers	<ul style="list-style-type: none"> Hand sanitiser is provided by West Totton Centre and is available on entrance to the hall, players encouraged to bring their own sanitiser and to apply regularly through session Shuttlecocks will not be used for 72 hours after each session 	Low	Brad Aberly